



# The Interaction of Data with Plan Files

(Based upon Version 2019.4)

**Moderator: Anastasia Rundus**, Client Relationship Executive

**Deb Miller**, Client Services Account Executive

**Rod Nyberg**, Product Lead

**Wil Coiner**, Client Analyst

March, 2020

# AGENDA

- Introductions & Webinar instructions
- The interaction of Data with Plan Files
  - How data is saved to the database
  - Process Plan files vs Recalc
  - Using the Audit Manager
  - Using the Audit Log for troubleshooting
- Questions and Answers

# WEBINAR INFORMATION

## Maximize your viewing window

**AXIOM INSIGHTS**

### AXIOM INSIGHTS webinar

(Based upon Version 2019.4)

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Maximize the viewing window

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Questions

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X	Question	Asker

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# UPCOMING WEBINARS



## Save the Date!

- **Our 2020.1 Release Webinar will be on May 7<sup>th</sup>**

*\*More information to follow via email*

# **Benchmark Your Institution**

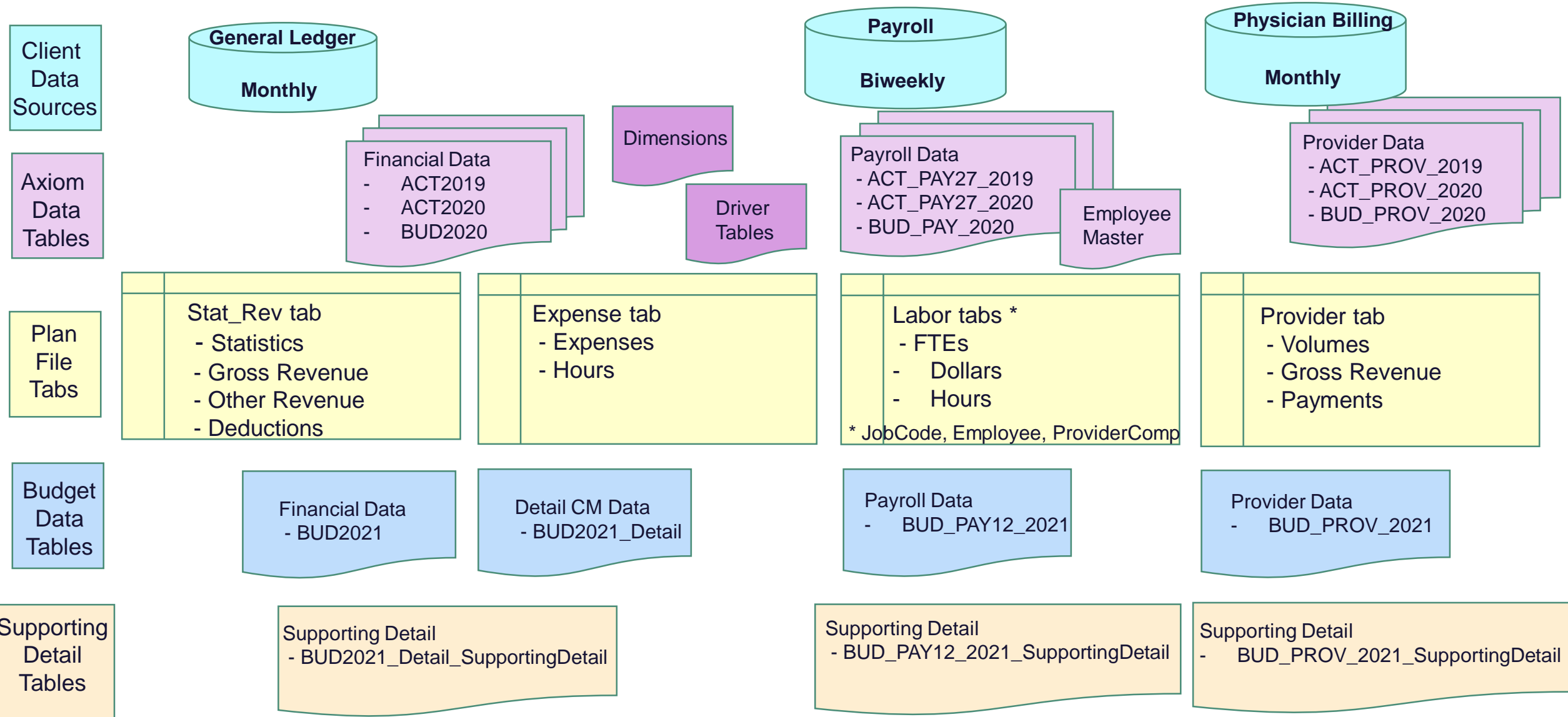
*in the 2020 Profitability  
Perspectives Survey  
and Enter to Win!*



**TAKE THE SURVEY**

# The Interaction of Data with Plan Files

# PLAN FILE DATA FLOW





# HOW TO PROPERLY ZERO A VALUE IN A PLAN FILE

A common Support issue that we get is exponential values in the database. This can impact the refresh time on reports.

To properly zero a value in a plan file, we recommend the following:

1.) Percent Adjustment – Input **-100%** in the percentage adjustment field

= -1-N111		D	K	M	N	O	P	Q	R	T
Acct		FY 2019 Projected	FY 2019 /Unit	Global Adjust	% Adjust	Amt Adjust	FY 2020 /Unit	FY 2020 Budget	Budget Method	
<b>Supplies</b>										
62100	Supplies - General	17,086	1.79	4.0%		0	1.86	20,340	Variable	Original Calculation
62100	Supplies - General	17,086	1.79	4.0%	(100.0%)	0	0.07	782	Variable	-100% Adjustment
62100	Supplies - General	17,086	1.79	4.0%	(104.0%)	0	0.00	0	Variable	-100% Adjustment including global adjustment

# HOW TO PROPERLY ZERO A VALUE IN A PLAN FILE

A common Support issue that we get is exponential values in the database. This can impact the refresh time on reports.

To properly zero a value in a plan file, we recommend the following:

2.) Formula – Input a formula equal to the negative of the cell you want to zero out

A		K	M	N	O	P	Q	R	T	
Acct	D	FY 2019 Projected	FY 2019 /Unit	Global Adjust	% Adjust	Amt Adjust	FY 2020 /Unit	FY 2020 Budget	Budget Method	
62320	Supplies - Food/Catering	1,433	0.15	4.0%	0.0%	0	0.14	1,490	Fixed-Even	Original Calculation
62320	Supplies - Food/Catering	1,433	0.15	4.0%	0.0%	(1,490)	(0.00)	(0)	Fixed-Even	Input value
62320	Supplies - Food/Catering	1,433	0.15	4.0%	0.0%	(1,490.0000)	(0.00)	(0.0934321)	Fixed-Even	Input value
62320	Supplies - Food/Catering	1,433	0.15	4.0%	0.0%	(1,490)	0.00	0	Fixed-Even	Input formula
62320	Supplies - Food/Catering	1,433	0.15	4.0%	0.0%	(1,489.9066)	0.00	0.0000000	Fixed-Even	Input formula

Formula bar:  $=-K117*(1+N117)$

Annotations: Red circle around formula bar, red box around rows 2-3, red circle around (0) in row 3, green circle around 0 in row 4.

# Processing Plan Files VS Recalculation

# OBJECTIVES OF REBUILDABLE PLAN FILES

The focus of the 2019.3 and 2019.4 update was to improve performance via plan file open and save.

Two new features:

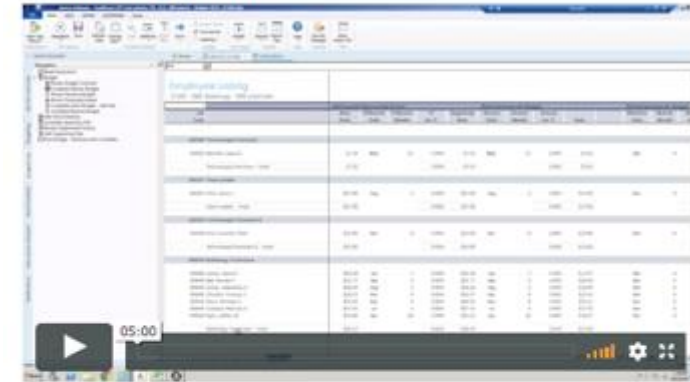
- 1.) Reapply current views  
(Used for Labor worksheets)
  - Data currently exists but is hidden
- 2.) RAQB – Run Axiom Query Block  
(Used for Provider and ProviderComp)
  - Actively querying database when you select it

All inputs in the plan files are saved to the database and the plan file is rebuilt every time it is opened.

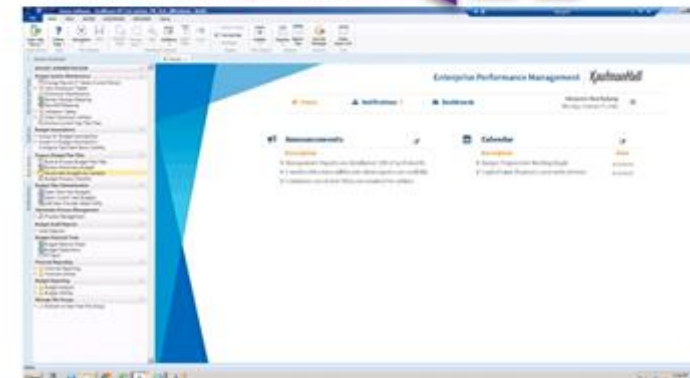
Note: 2 new short videos on provider are available

## Plan files

### Navigating plan files



### Provider Summary overview

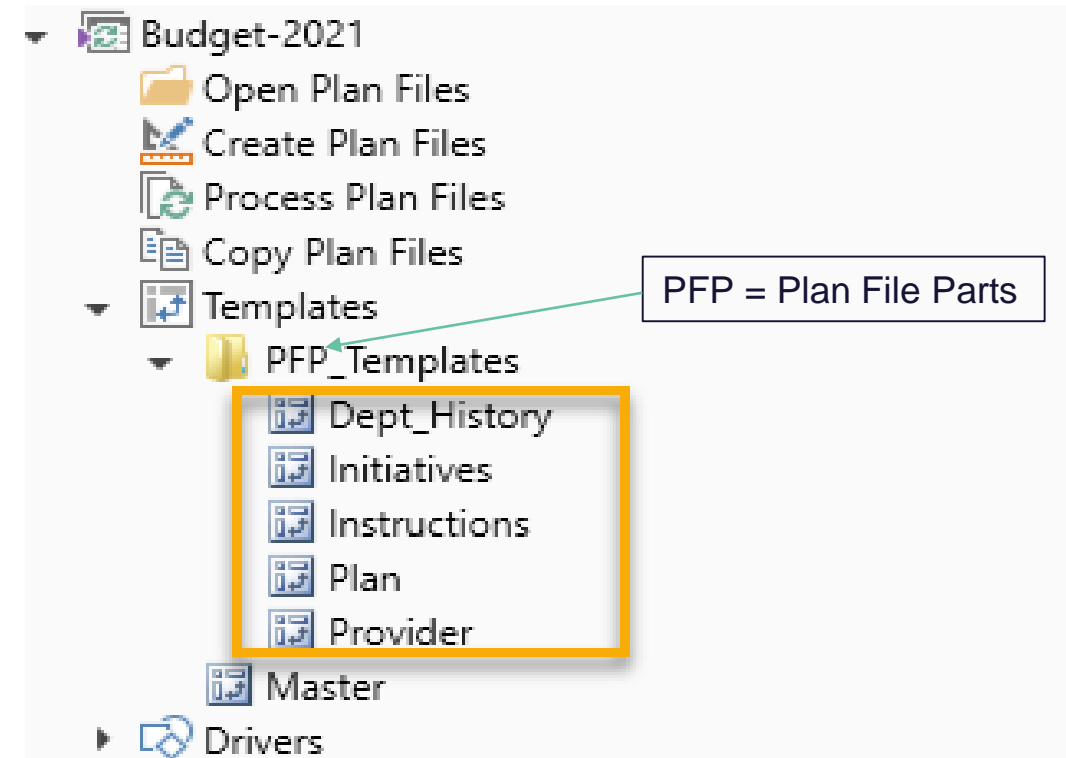


# CHANGE IN STANDARD JOBS

- As of 2019.3 the standard **Build & Process** and **Recalc** jobs have been modified and no longer contain AQs in the jobs directly for the following:

- Dept\_History
- Initiatives
- Instructions
- Plan
- Provider (incl. ProviderComp)

These tasks are now managed within the Master template.



# BUILD & PROCESS PLAN FILES

*The purpose of Build & Process is to do a mass creation of all plan files at the start of your budget process*

## Build and Process

Dimensions – Inform template and calc methods to use

Template – Master from which all plan files are created

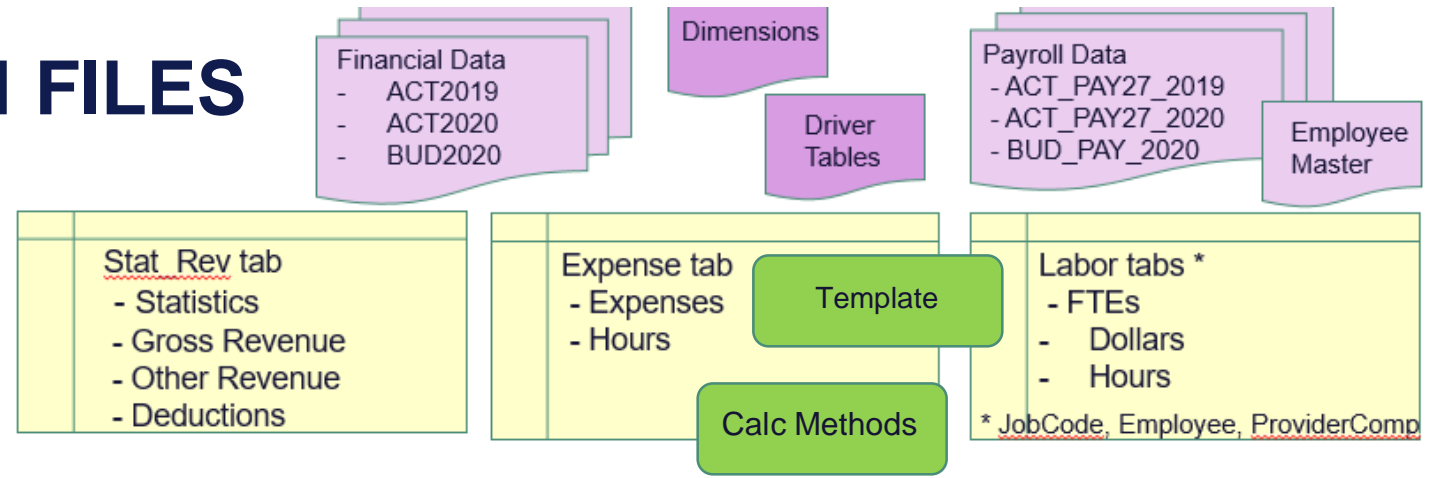
Calc Methods – Library of formulas for various calculations

Data Tables – Historical information used to provide the baseline starting point

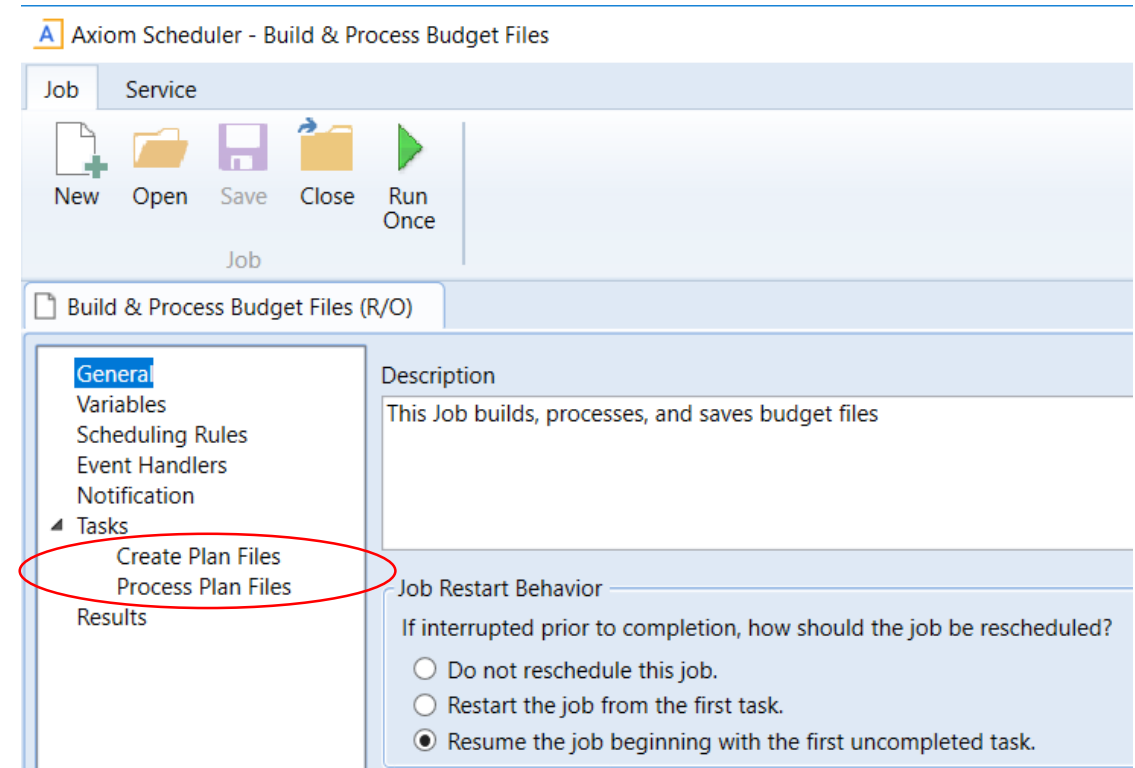
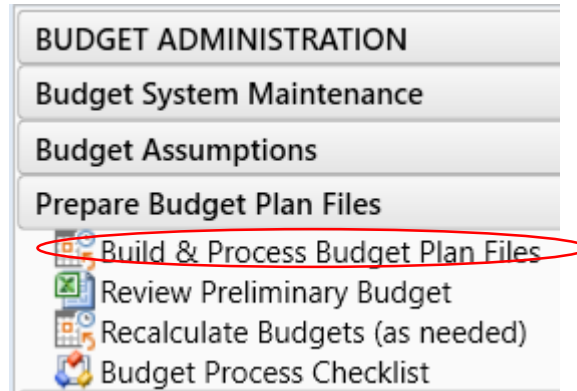
Driver Tables – Assumptions and parameters to guide budget calculations

Final result = Plan file for a department including Statistics, Revenue, Expenses and Labor

Once the plan file is created, a save to database is done. (There is no need for a recalc)



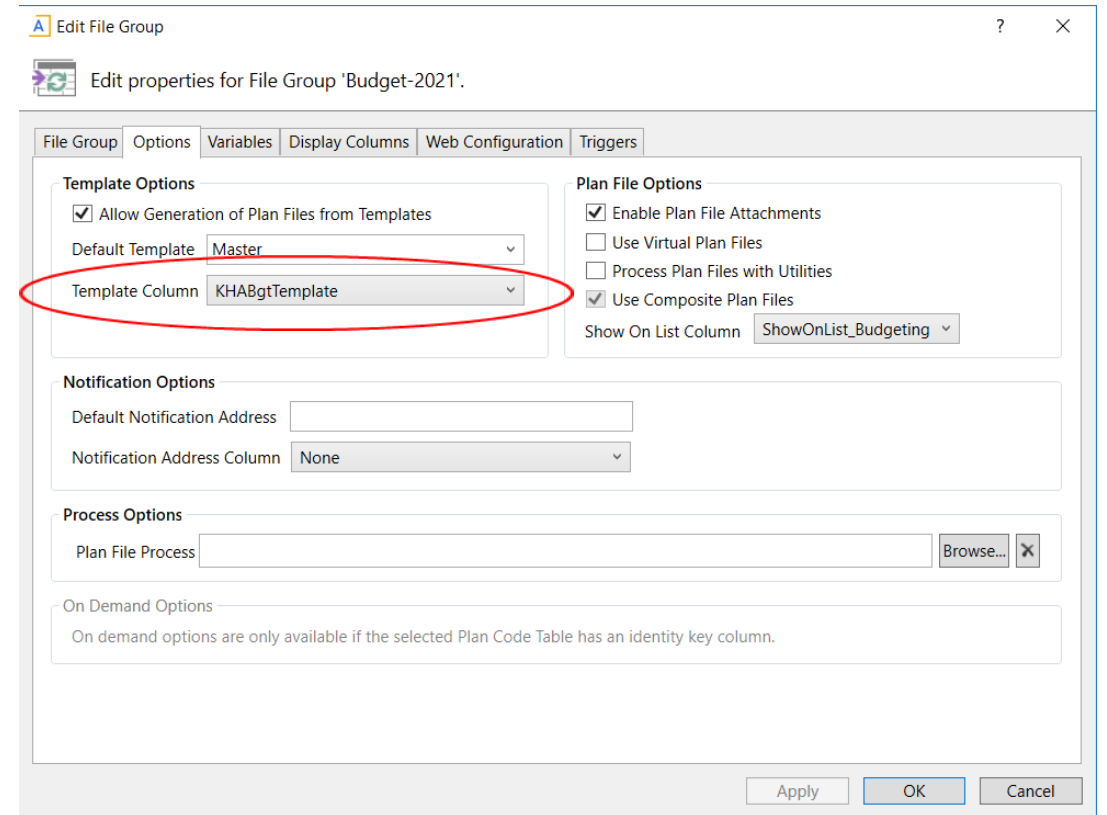
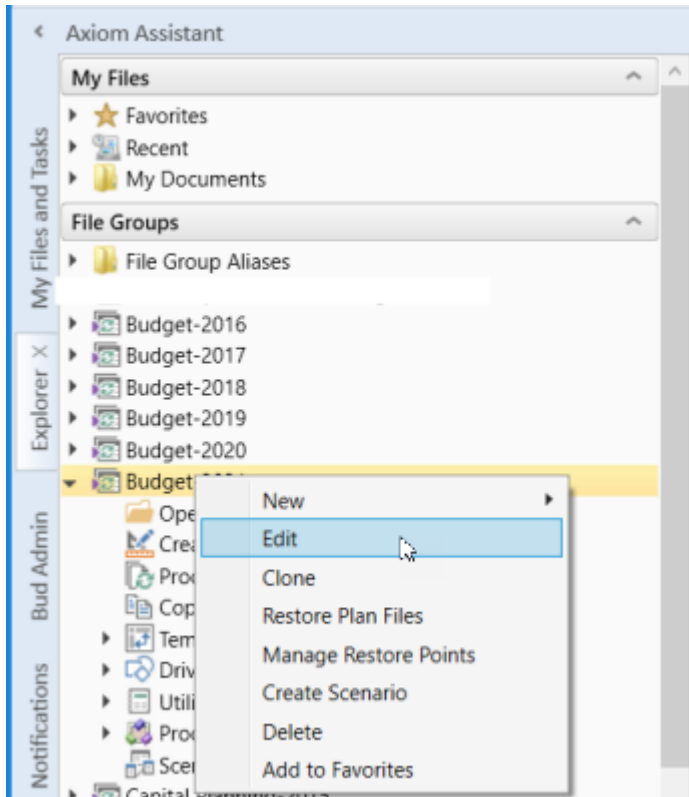
# SCHEDULER – BUILD & PROCESS



Starting with version 2019.3,

- You MUST create your scheduled Build & Process job from the KH Master

# FILE GROUP DEFAULT UPDATE



Active Budget File Group - **Budget2021 (Right Click) | Edit | Options tab**

- Set Template Column to **KHABgtTemplate** (will decrease Recalc timeframe)
  - Current Default is None

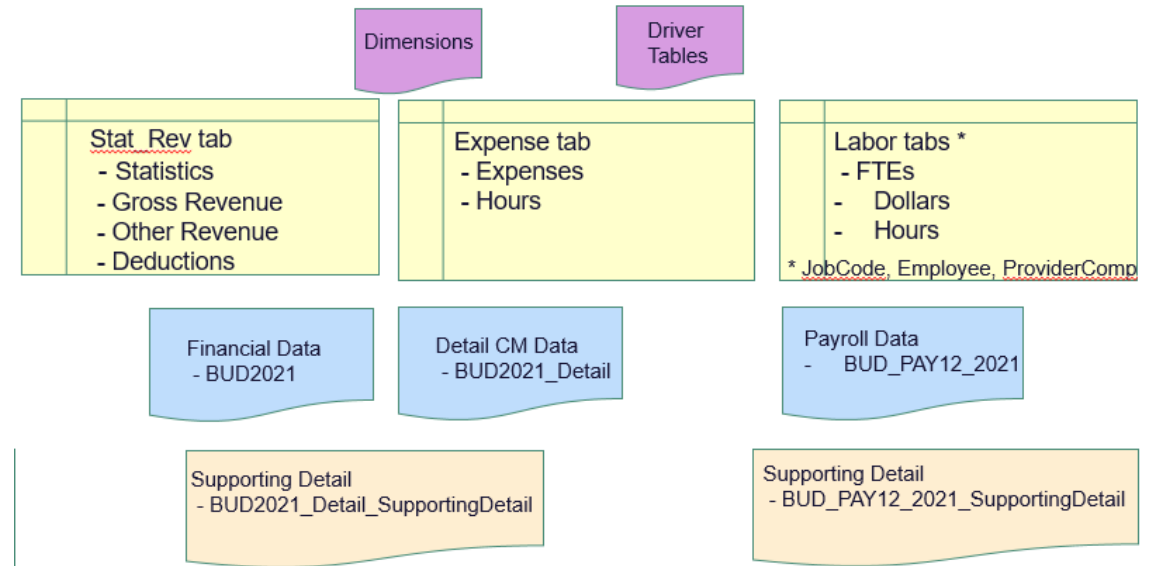
This has been updated for future releases



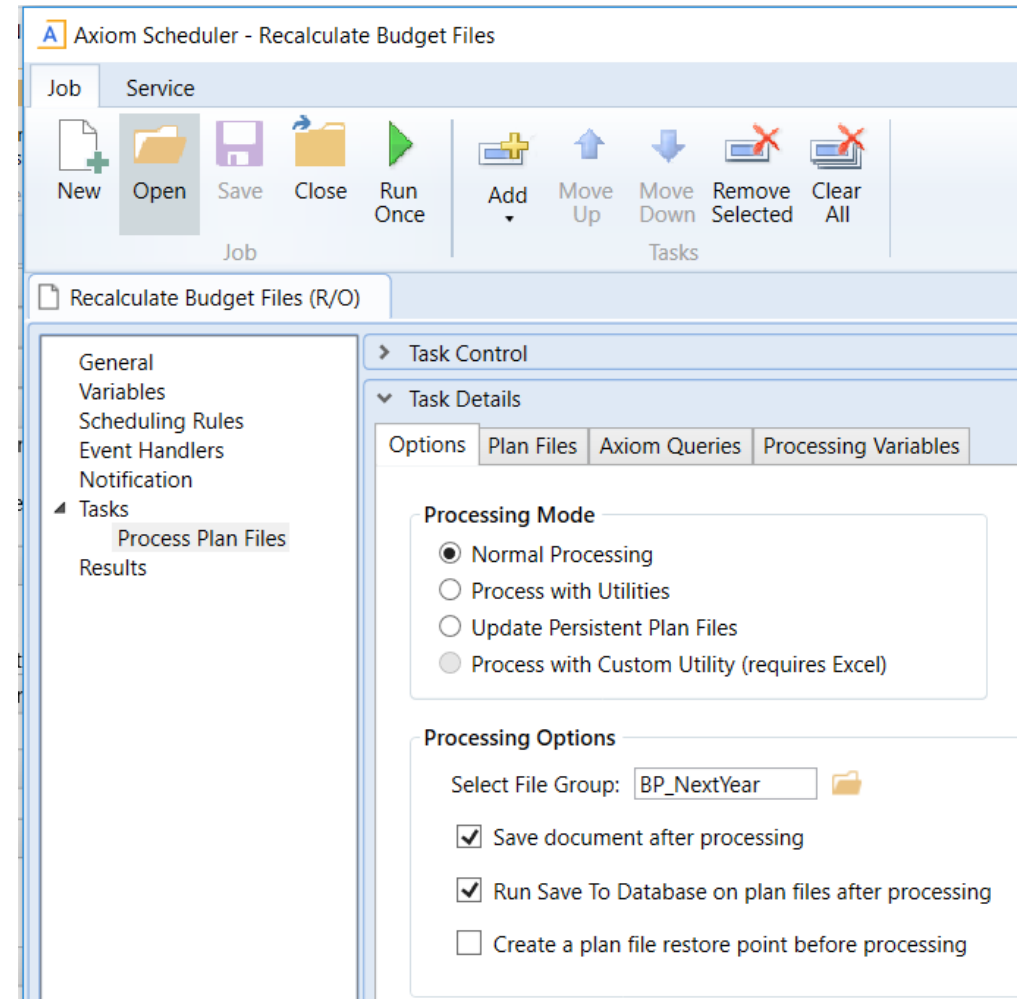
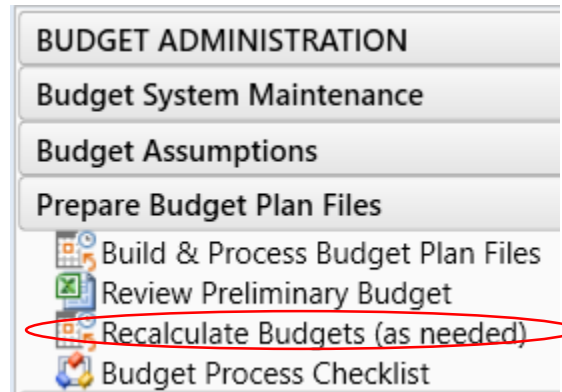
# RECALCULATE (RECALC)

*The purpose of a recalc is to do a mass save of all plan files to update the data tables for reporting*

- Error checking for end user inputs
- When to run a recalc
  - Table changes
  - Driver table changes (Time stamp driven)
  - Provider (RAQB) – Fully expand, post, contract during recalc
- Frequency of recalcs
  - KH recommendation – Nightly to catch errors and fully refresh data tables
- Saving a plan file = Recalc of 1 plan file



# SCHEDULING A RECALC



Starting with version 2019.3,

- You MUST create your scheduled recalc from the KH Master

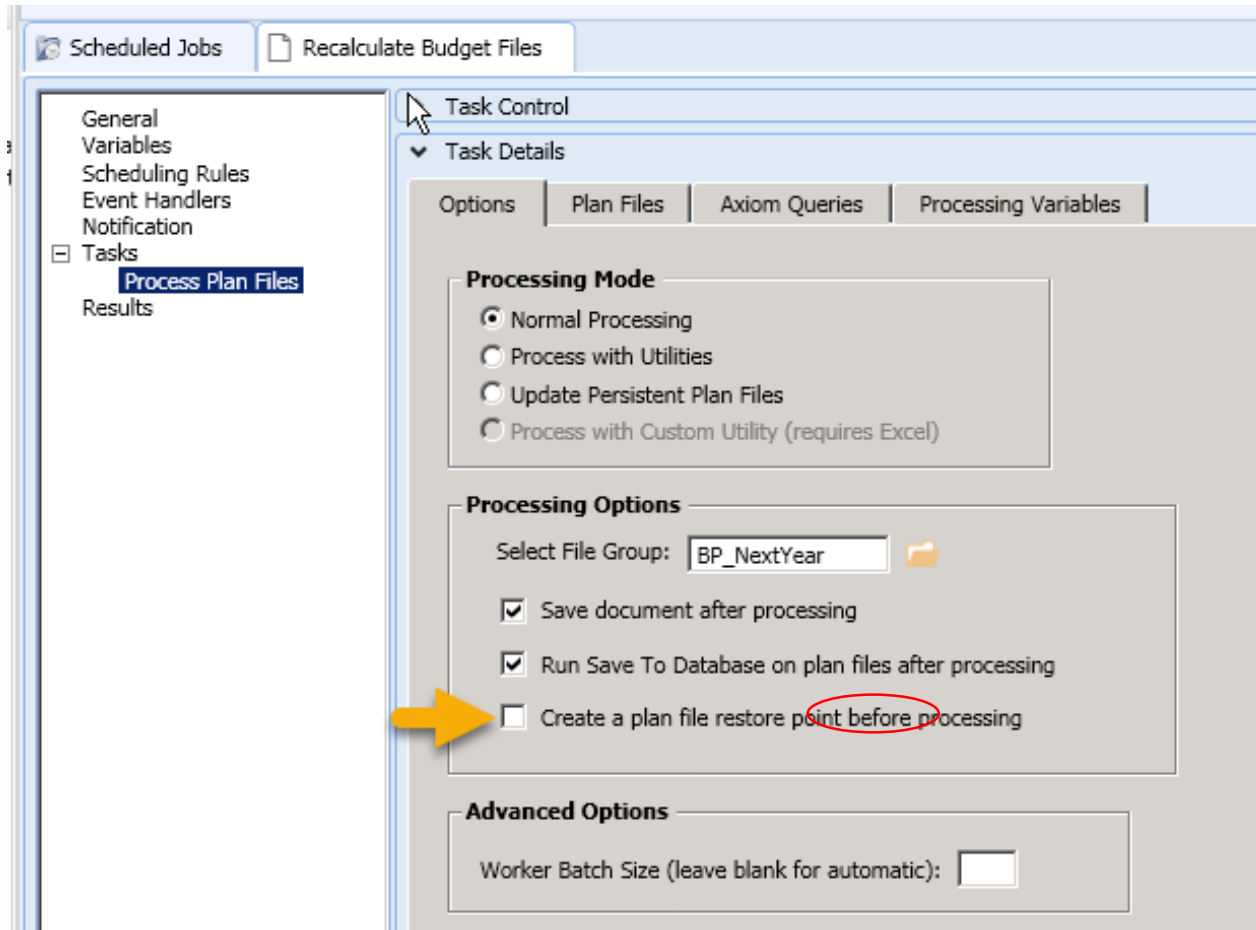
# RESTORE POINTS Q&A

- The historical use of restore points will see a different behavior as of 2019.3.
- Some may have noticed that attempting a restore point displays errors in the restored version of the plan file.
- Should the box be checked to create a restore point in the Recalc job?
- What other options are available to restore a plan file?

# RESTORE POINTS

- Rebuildability has minimized the need for a restore point since all edits\changes are saved to the Supporting Detail tables.
- Scheduler does save a copy of the plan file.
  - The check box for restore point is not selected to prevent bloating of the database.
- Save plan files also creates a restore point.

# RESTORE POINTS



- Adding a restore point before processing will increase the length of your recalc job
- A recalc automatically creates a restore point after processing
- Restore points are generally purged after 15 days based upon your purge settings

## OTHER OPTIONS TO RESTORE A PLAN FILE

- We want to minimize the use of an alternate method and promote the use of rebuildability.
- However, you may find that a restore of a prior version is more useful for a specific situation.
- In that case, you may utilize Document History to restore a plan file for the 'main' plan file.

**Note:** Use of Document History will **not** apply to the Provider plan file parts because these are rebuildable at all times (ie...not a persistent plan file).

# DOCUMENT HISTORY EXAMPLE

- Let's assume we want to restore a plan file back to the version noted below.

The screenshot shows a software interface with a 'Recovery' menu open, displaying a list of document versions. The 'Current Version' is highlighted, and a callout box explains that Version 23 contained only 'Test Comment 1', while the current version contains both 'Test Comment 1' and 'Test Comment 2'.

Proj-Bud Variance Amt	%	Red Flag	Comments			
4,						
				1,013	1,013	98
				5,036	4,311	2,02
				0	0	.
				24,201	21,892	21,77
1,022,142	77.4%			30,250	27,216	24,78
20,305	100.0%	Red Flag	Test Comment 1	0	0	
34,924	100.0%	Red Flag	Test Comment 2	0	0	
193,294	100.0%	Red Flag		0	0	

# DOCUMENT HISTORY EXAMPLE

- Access the version you want to restore and select Export.

The screenshot shows the Axiom Explorer interface with a file list on the left and a main pane on the right. A callout box points to the file '101020' in the list, with the text: "Right-click on the target plan file to retrieve document history." A 'Document History' dialog box is open, displaying a table of version history for the document 'Budget-2021\_101020.xlsx'. The table has columns for Version, Modified, and Modified By. The row for version 23 is highlighted, and the 'Export' button in the dialog is also highlighted.

Version	Modified	Modified By
24	3/16/2020 5:59 PM	myberg
23	3/16/2020 5:54 PM	myberg
22	3/11/2020 9:55 PM	myberg
21	3/11/2020 1:59 PM	myberg
20	3/11/2020 1:42 PM	rnyberg
19	3/10/2020 8:00 PM	rnyberg
18	3/10/2020 7:59 PM	rnyberg
17	3/10/2020 7:57 PM	rnyberg
16	3/10/2020 7:21 PM	rnyberg
15	3/10/2020 7:19 PM	rnyberg
14	3/10/2020 7:17 PM	rnyberg
13	3/10/2020 7:13 PM	rnyberg
12	3/10/2020 7:12 PM	rnyberg
11	3/10/2020 7:10 PM	rnyberg
10	3/10/2020 7:05 PM	rnybera



# DOCUMENT HISTORY EXAMPLE

- Reimport the main plan file back into the Plan Files folder...

The screenshot shows the Axiom Explorer interface with the following components:

- Address Bar:** \Axiom\File Groups\Budget-2021\Plan Files
- File List Table:**

Name	Modified	Locked By	Size	Type	Modified By	
Initiatives(101010)	3/11/2020 1:58 PM		60 KB	Microsoft Ex	rnyberg	101010
Instructions(101010)	3/11/2020 1:58 PM		57 KB	Microsoft Ex	rnyberg	101010
101010	3/11/2020 1:58 PM		1,412 KB	Microsoft Ex	rnyberg	101010
Plan(101010)	3/11/2020 1:48 PM		59 KB	Microsoft Ex	rnyberg	101010
Dept_History(101010)	3/11/2020 1:49 PM		84 KB	Microsoft Ex	rnyberg	101010
Provider(101010)	3/11/2020 1:57 PM		1,628 KB	Microsoft Ex	rnyberg	101010
Dept_History(101020)	3/11/2020 1:58 PM		76 KB	Microsoft Ex	rnyberg	101020
Plan(101020)	3/11/2020 1:58 PM		60 KB	Microsoft Ex	rnyberg	101020
Initiatives(101020)	3/11/2020 1:59 PM		60 KB	Microsoft Ex	rnyberg	101020
Provider(101020)	3/16/2020 5:57 PM		313 KB	Microsoft Ex	rnyberg	101020
101020	3/16/2020 5:58 PM		631 KB	Microsoft Ex	rnyberg	101020
Instructions(101020)	3/11/2020 1:59 PM		57 KB	Microsoft Ex	rnyberg	101020
19100	3/12/2020					
Instructions(19100)	3/12/2020					
Initiatives(19100)	3/12/2020					
Dept_History(19100)	3/12/2020					
Plan(19100)	3/12/2020					
Dept_History(26340)	3/16/2020					
Plan(26340)	3/16/2020					
Instructions(26340)	3/16/2020					
Initiatives(26340)	3/16/2020					
26340	3/16/2020 1:06 PM	rnyberg	748 KB	Microsoft Ex	rnyberg	26340
Dept_History(27200)	3/16/2020 11:26 AM		85 KB	Microsoft Ex	rnyberg	27200
Plan(27200)	3/16/2020 11:26 AM		59 KB	Microsoft Ex	rnyberg	27200
27200	3/16/2020 2:53 PM	rnyberg	731 KB	Microsoft Ex	rnyberg	27200
Instructions(27200)	3/16/2020 11:26 AM		57 KB	Microsoft Ex	rnyberg	27200
Initiatives(27200)	3/16/2020 11:26 AM		60 KB	Microsoft Ex	rnyberg	27200

**File Exists Dialog Box:**

Provider(101020).xlsx already exists in the specified directory. Do you want to overwrite it?

Buttons: Yes, Yes to All, No, Cancel

# DOCUMENT HISTORY EXAMPLE

- The imported main plan file is now the current version and should contain the expected results...
- Be sure to save the plan file so the database is Updated.

The screenshot shows a software interface with a 'Tools' menu containing 'Restore Prior Version' and 'Current Version'. The 'Current Version' is highlighted. Below the menu is a list of document versions from 9 to 25, each with a 'Modified By' and 'Modified Date'.

The main area displays a summary table with columns for '%', 'Red Flag', and 'Comments'. A callout box points to a row with the comment 'Test Comment 1' and a green checkmark.

	%	Red Flag	Comments
Total - Salaries	80.4%		
57,147 JobCode&ProviderFICA	(1,636) (2.9%)	Red Flag	
0 FICA Per JobCode	0 0.0%		
229,078 Percent of Salaries	923,621 80.1%	Red Flag	
Total - Benefits	1,022,142 77.4%		
0 Variable	20,305 100.0%	Red Flag	Test Comment 1 ✓
0 Variable	34,924 100.0%	Red Flag	
0 Variable	193,294 100.0%	Red Flag	
0 Variable	239 100.0%		

# Using the Audit Manager

# AUDIT MANAGER

- How to Locate it
- How to Use it
- Other Audit Reporting

# HOW TO LOCATE THE AUDIT MANAGER

The image shows two screenshots of the Axiom interface. The left screenshot shows the top navigation bar with the Waffle icon (a 3x3 grid) highlighted in a red box and labeled 'Waffle'. Below it, a dropdown menu is open, showing 'Home' and 'System Administration' (circled in red). The right screenshot shows the 'System Administration' page with the Pancakes icon (three horizontal lines) highlighted in a red box and labeled 'Pancakes'. Below it, a navigation bar is expanded, showing 'Home', 'Dashboard', 'Tools', 'Auditing', 'Audit Manager' (circled in red), and 'System Logs'.

a) Click the **Waffle** icon from the Axiom Launch page

b) Select **System Administration** from the drop down menu

c) Click the **Pancakes** icon above the Navigation Bar (upper left)

d) Select **Auditing | Audit Manager** from the Navigation Bar.

# How to use the Audit Manager

Activities **User Sessions**

From: yesterday today     Activity Types:    Document:     Include scheduler clients

To:     User:    Table:

Top-level activities

100 activities

Activity Type	Activity Name	User Session	Started	Ended	Duration	Children
General	Change View	KHA Support (KHASupport)	2020-03-16 4:28:48 PM	2020-03-16 4:28:49 PM	0ms	0 children
Open Document	GetDocumentData	KHA Support (KHASupport)	2020-03-16 4:28:37 PM	2020-03-16 4:28:37 PM	0ms	0 children
Axiom Query	Refresh On Open Budget-2019_27200.xlsx	KHA Support (KHASupport)	2020-03-16 4:28:18 PM	2020-03-16 4:28:37 PM	18s 374ms	3 children
Open Document	GetDocumentData	KHA Support (KHASupport)	2020-03-16 4:28:08 PM	2020-03-16 4:28:09 PM	0ms	0 children
User Dialog Box	Open Plan Files	KHA Support (KHASupport)	2020-03-16 4:28:05 PM	2020-03-16 4:28:08 PM	2s 793ms	0 children
	Refresh On Open 41 Budget Revenue					

Details for Refresh On Open Budget-2019\_27200.xlsx

**Related Tables:**

BUDGET2019\_ADCCConfig BUDGET2019\_Assumptions BUDGET2019\_BenchMark BUDGET2019\_Configuration BUDGET2019\_Depreciation BUDGET2019\_ExpenseAdjustments BUDGET2019\_GlobalDataConfig  
 BUDGET2019\_GlobalExp BUDGET2019\_GlobalSum BUDGET2019\_LaborAccounts BUDGET2019\_LaborConfiguration BUDGET2019\_LaborLimits BUDGET2019\_LaborOverride BUDGET2019\_LaborRates  
 BUDGET2019\_Statistics CMtoBP\_2018 CPTtoBP\_2019 DEPT EMPLOYEE\_ROSTER\_2018 INITIATIVEID JOBCODE

**Related Documents:**

27200.xlsx open document

# How to use the Audit Manager

System Administration AXIOM

Activities **User Sessions**

From: yesterday today

To:

Activity Types:

Document:

Include scheduler clients

User:

Table:

Filtered activities 145 activities

Activity Type	Activity Name	User Session	Started	Ended	Duration	Children
<a href="#">Axiom Query</a>	Refresh On Open Budget-2019_27200.xlsx	KHA Support (KHASupport)	2020-03-16 4:28:18 PM	2020-03-16 4:28:37 PM	18s 374ms	3 children
<a href="#">Open Document</a>	GetDocumentData	KHA Support (KHASupport)	2020-03-16 4:28:08 PM	2020-03-16 4:28:09 PM	0ms	0 children
<a href="#">User Dialog Box</a>	Open Plan Files	KHA Support (KHASupport)	2020-03-16 4:28:05 PM	2020-03-16 4:28:08 PM	2s 793ms	0 children
<a href="#">Axiom Query</a>	Refresh On Open 41 Budget Revenue Payor Adjustments.xlsx	KHA Support (KHASupport)	2020-03-16 4:27:43 PM	2020-03-16 4:27:45 PM	1s 743ms	1 child
<a href="#">Open Document</a>	GetDocumentData	KHA Support (KHASupport)	2020-03-16 4:27:42 PM	2020-03-16 4:27:43 PM	0ms	0 children

Details for Refresh On Open Budget-2019\_27200.xlsx

**Related Tables:**  
 BUDGET2019\_ADCCConfig BUDGET2019\_Assumptions BUDGET2019\_BenchMark BUDGET2019\_Configuration BUDGET2019\_Depreciation BUDGET2019\_ExpenseAdjustments BUDGET2019\_GlobalDataConfig  
 BUDGET2019\_GlobalExp BUDGET2019\_GlobalSum BUDGET2019\_LaborAccounts BUDGET2019\_LaborConfiguration BUDGET2019\_LaborLimits BUDGET2019\_LaborOverride BUDGET2019\_LaborRates  
 BUDGET2019\_Statistics CMtoBP\_2018 CPtoBP\_2019 DEPT EMPLOYEE\_ROSTER\_2018 INITIATIVEID JOBCODE

**Related Documents:**  
 27200.xlsx open document

Select date range

- this example uses today's date

- use the today hyperlink

# How to use the Audit Manager

System Administration

Activities User Sessions

From: yesterday today Activity Types: [dropdown]

To: [dropdown] User: [dropdown]

Next select the desired **Activity Type**

- for plan file changes we want to select  
**Save Data**  
**Save Document**

Activity Types: [dropdown] Document: [dropdown]  Include scheduled

User: [dropdown] Table: [dropdown]

**Select Activity Types**

Select: all none

- Report Page Request
- Save Data
- Save Document
- Save Document As Local
- Scheduled Job
- Scheduled Jobs Manager
- Security Manager
- Table Manager
- Update Manager
- Update Security Settings
- User Dialog Box
- Web Admin

OK Cancel



# How to use the Audit Manager

The list is now filtered by **save data and save document**.

Narrowing the results to the changes I made to the plan file

System Administration

Activities User Sessions

From:     Activity Types:    Document:

To:     User:    Table:

Filtered activities

Activity Type	Activity Name
<input checked="" type="checkbox"/> Save Document	1003653.xlsx
<input checked="" type="checkbox"/> Save Data	Save To Database
<input checked="" type="checkbox"/> Save Document	1003653.xlsx

# How to use the Audit Manager

The screenshot shows the Audit Manager interface. At the top, there is a navigation bar with a hamburger menu icon on the left and two tabs: 'Activities' (selected) and 'User Sessions'. Below the tabs, a light blue banner displays the activity name: 'Activity: 1003653.xlsx (16150505)'. Underneath, a 'Details' section is visible, containing three subsections: 'Related Tables:' with the entry 'Document'; 'Related Documents:' with the entry '1003653.xlsx [open document](#)'; and 'Detail Messages:' with the entry 'AccessType=Update DocumentVersion=32 IsSuccess=True'. A yellow arrow points from the 'open document' link in the 'Related Documents' section towards the left, towards the instructional text box.

Select the **Save Document** activity type to open the details.

Select **open document** to open the plan file itself

# How to use the Audit Manager

The screenshot displays the 'System Administration' interface. At the top, there are tabs for 'Activities' and 'User Sessions'. Below this, a header indicates the selected activity: 'Activity: Save To Database (16150504)'. The 'Details' section is expanded, showing the following information:

- Related Tables:** A list of tables including BUD\_PAY12\_2020, BUD2020, BUD2020\_Detail, and INITIATIVEID, which are highlighted in green.
- Related Documents:** A document named '1003653.xlsx open document'.
- Detail Messages:** A message indicating 'TableName=INITIATIVEID SaveSetLocation=Initiatives Inserted=0 Updated=0 Deleted=0'.

Below the details, there is a section for 'Child Activities' with a table structure:

Activity Type	Activity Name
---------------	---------------

At the bottom, another 'Detail Messages' section is visible, containing several messages. One message is highlighted in green: 'TableName=BUD2020 SaveSetLocation=Expense Inserted=0 Updated=1 Deleted=0'. A yellow arrow points to this highlighted message.

Select the **Save Data** activity type to open the details of the save data

# How to use the Audit Manager

You can select one of the tables to open its audit details to see what changes were made during the save.

**Changes will be highlighted in yellow**

Activities User Sessions

Table: BUD2020

Change details

Drag a column header and drop it here to group by that column

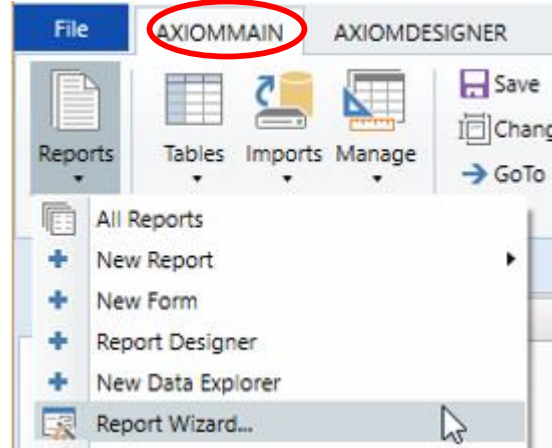
Column Name	Before	After
P1		
P10		
P11		
P12		
P2		
P3		
P4		
P5		
P6		
P7		
P8		
P9		
ProjAdj	0	500
ProjCalc		
ProjPct		
ProjTtl		

# Using the Audit Log for troubleshooting

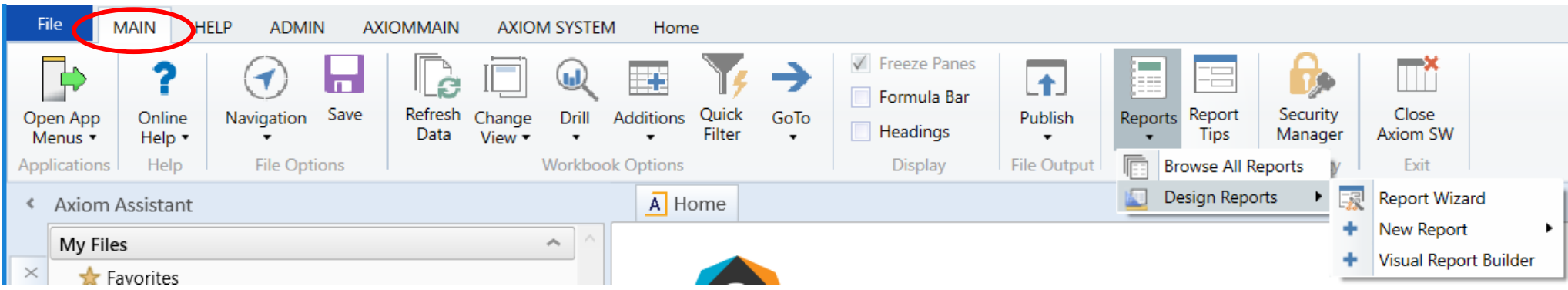
# OTHER AUDIT REPORTING – REPORT WIZARD

Open the Report Wizard from the Reports menu dropdown

**AXIOM Main | Reports | Report Wizard**



**MAIN | Reports | Design Reports | Report Wizard**



# Report Wizard

The image displays two sequential screenshots of the 'Report Wizard' application. The first screenshot, labeled '1', shows the 'Choose a report style' screen. A list of report styles is visible, with 'Audit' selected. The second screenshot, labeled '2', shows the 'Choose a table' screen. The table 'BUD2020' is selected in the 'Table' field. Below this, the 'Date Range' option is selected, and the start and end dates are set to '3/16/2020 12:00:00 AM' and '3/17/2020 12:00:00 AM' respectively. A note at the bottom of the second screenshot states: 'Note: The historical audit data available to you depends on how long audit data is configured to be retained in your system.'

- 1) Select Audit as the report style
- 2) Then select BUD2020 for the Table to report on
- 3) Next select the time frame you are investigating

# Report Wizard

U17 0

	D	E	F	G	S	T	U	V	W	X	Y	Z
		ACCT	DEPT	INITIATIVEID	P12	ProjPct	ProjAdj	Modified By	Modified Date	Previous Versions		
14		<b>Audit History for BUD2020</b>										
17	+	10000000961100	1003653	1					9/16/2019 18:06	0		
19	+	10000000961120	1003653	1					8/30/2019 20:29	0		
21	+	10000000961220	1003653	1					8/30/2019 20:29	0		
23	+	10000000961810	1003653	1					5/20/2019 20:34	0		
25	+	100000010042000	1003653	1					7/24/2019 22:33	0		
27	+	100000010061100	1003653	1					9/16/2019 18:06	0		
29	+	100000010061120	1003653	1					8/30/2019 20:29	0		
31	+	100000010061220	1003653	1					8/30/2019 20:29	0		
33	+	100000010061810	1003653	1					6/3/2019 16:53	0		
35	+	100000010061935	1003653	1					8/30/2019 20:29	0		
37	+	100000010063010	1003653	1					9/16/2019 18:06	0		
39	-	100000010065010	1003653	1				- khasupport	3/16/2020 17:27	1		
40								500 khasupport	3/16/2020 16:31			
42	+	100000010065015	1003653	1					7/24/2019 22:33	0		
44	+	100000010065435	1003653	1					5/20/2019 20:34	0		
46	+	100000010072160	1003653	1					7/24/2019 22:33	0		

The generated report is by ACCT by Previous Versions

Grouping icons on the left need to be expanded to view the various versions of BUD2020 that have been saved over the timeframe selected.



# Questions and Answers

Please send suggestions for future webinars to

[ClientRelations@kaufmanhall.com](mailto:ClientRelations@kaufmanhall.com)